

Criminal Justice Information System (CJIS) Advisory Committee Status and Activity Report April 1, 2005

The Criminal Justice Information System (CJIS) Advisory Committee has met four times since the last status and activity report was issued on October 1, 2004. The Committee strives to meet monthly in order to continue to maintain the momentum necessary to meet the goals and objectives of the State's justice integration initiative. During these meetings the Committee has made steady forward progress and has enjoyed a series of successes. For ease of review this report is broken down by major activities undertaken at each of the four meetings and is listed in chronological order.

November 4, 2004

Larry Murphy, Chairman of the Case Management Sub-Contracting Sub-Committee, gave a presentation on the status of the sub-committee's activities. Mr. Murphy presented a technical acceptance review matrix developed by the sub-committee to be included when sub-contracting with the County Attorney Case Management Project Team.

David Meyers, Iowa's CJIS Coordinator, presented the Committee with information concerning Iowa's open meetings law as well as an update on the status of the Committee's CJIS budget request to the CJIS Board. Additionally, Mr. Meyers informed the Committee that an official CJIS web site has been developed which contains detailed information about Iowa's CJIS initiative. That web site can be accessed at <http://www.state.ia.us/dhr/cjip/index.html>. The Criminal Justice Information Systems Initiative information is listed under the "Special Initiatives" link on the left side of the page.

David Meyers, Iowa's CJIS Coordinator, presented the draft CJIS Plan RFP document developed by the CJIS Plan RFP Drafting Sub-Committee to the full Committee for their consideration. The Committee made numerous changes to the draft. Those changes were incorporated into another draft and re-submitted electronically to the Committee for review.

1) Dennis Anderson, Sheriff, Polk County appointed the following persons to the CJIS Plan RFP Review Sub-committee: Larry Murphy (chair), Larry Grund, Robert Sosalla, Tom Becker, Lois Leary, Dennis Henderson, David Meyers, and John Baldwin. Additionally, Jim Day, from the Department of Administrative Services, will serve in an advisory capacity.

2) By unanimous consent the Committee accepted the report of the Case Management Sub-Contracting Sub-Committee.

December 7, 2004

Derek Grant, Jim Martin, Greg Rohm, and William Lake (representatives from Datamaxx Enterprise Intelligence, Inc.), gave a presentation and update on project Kaleidoscope. This is a multi-jurisdictional information sharing proof-of-concept involving both state and local jurisdictions.

John Baldwin and Mick Meeks from the Iowa Department of Corrections along with Larry Murphy and Ken Bosier from the Judicial Branch gave a joint presentation on the status of the electronic pre-sentence investigations project. This project allows pre-sentence investigations to be transferred electronically from the Department of Corrections to the Court. This provides the information faster and more efficiently and is intended to eliminate a cumbersome, paper based process.

John Baldwin from the Iowa Department of Corrections and Larry Grund from the Iowa Department of Public Safety (representing the Iowa Department of Natural Resources) presented funding requests to the Committee to receive National Criminal History Improvement Program (NCHIP) funds for two CJIS/Criminal History Improvement projects. The Committee allocated \$60,000 to the Department of Corrections and \$15,000 to the Department of Natural Resources.

David Meyers, Iowa's CJIS Coordinator, gave an update on the status of the CJIS Plan Request for Proposal (RFP). The Committee accepted the final version of the RFP as developed by the CJIS RFP drafting sub-committee.

1) By unanimous consent the Committee agreed to allocate \$60,000 from National Criminal History Improvement Program (NCHIP) funds to the Iowa Department of Corrections for the purchase and installation of scanners in the eight Judicial Districts. This will allow for the electronic transfer of pre-sentence investigations (PSI's) from the PSI writers in the Department of Corrections to the Courts.

2) By unanimous consent the Committee agreed to allocate \$15,000 from National Criminal History Improvement Program (NCHIP) funds to the Iowa Department of Natural Resources for the a one-time purchase of CISCO T-1 routers for five (5) DNR supervisor & field offices throughout Iowa. The Law Enforcement Staff (Supervisors and Field Officers alike) utilize Criminal Histories when (1) working on investigations, (2) working up backgrounds on new employees, and (3) working up backgrounds on volunteer instructors.

3) By unanimous consent the Committee agreed to issue the CJIS Request for Proposal (RFP) as drafted and submitted by the CJIS RFP drafting sub-committee. The RFP was posted on the Judicial Branch RFP web site and the Executive Branch RFP web site on Monday, December 10, 2004.

January 11, 2005

Larry Murphy, Chairman of the CJIS RFP Review Committee, gave a report on the status of the CJIS Request for Proposal (RFP). This RFP is for the development of a statewide criminal justice integration plan for Iowa. The RFP was posted on December 10, 2004. Twenty vendors submitted letters of intent to submit proposals. Proposals were due by January 28, 2005.

Leesa McNeil, District Court Administrator, 3rd Judicial District, presented a request for \$25,000 in funding from National Criminal History Improvement Program (NCHIP) grant funds on behalf of the Criminal Justice Council for Woodbury County. The request was to implement an *“Arrest, Prosecution, Sentencing, and Diversion Pilot Project for Research and Analysis of Woodbury County, Iowa and the 3rd Judicial District’s Adult and Juvenile Criminal Cases”*. Ms. McNeil was joined by Linn Hall, Department of Correctional Services and Gary Niles, Chief Juvenile Court Officer. There was a lengthy question and answer period following the presentation, which culminated in a vote by the Committee. The Committee voted not to allocate resources to the project. (See below).

David Meyers, Iowa’s CJIS Coordinator, gave an informational update on a grant application that was submitted to the National Governor’s Association on behalf of the State of Iowa. The grant application was for \$50,000 and would be used in conjunction with the County Attorney Case Management Project to utilize XML Version 3.0 to share information between the County Attorneys, the Courts, the Department of Corrections, and the Board of Parole.

1) By a roll call vote of those members eligible to vote, the Committee decided against allocating \$25,000 of National Criminal History Improvement Program (NCHIP) funds to the Criminal Justice Council for Woodbury County. These funds would have been used to implement an *“Arrest, Prosecution, Sentencing, and Diversion Pilot Project for Research and Analysis of Woodbury County, Iowa and the 3rd Judicial District’s Adult and Juvenile Criminal Cases”*. The record of the vote is as follows: **YES** – Dennis Anderson, Leesa McNeil, Dennis Henderson, Mary Tabor. **NO** - Doug Strike, Lois Leary, Larry Murphy, Tom Becker, Larry Grund. **ABSTAINING** – Robert Sosalla.

February 24, 2005

Larry Murphy, Chairman of the CJIS RFP Review Sub-Committee, gave a report on the status of the Sub-Committee’s activities. The Sub-Committee’s duties included: reviewing and evaluating proposals from vendors, following the rules of the Judicial Branch and Executive Branch on reviewing and evaluating proposals, scoring the proposals in an open and thoughtful manner, and making a final recommendation to the CJIS Advisory Committee. Mr. Murphy stated that the Sub-Committee has completed its work and that Maximus is the vendor being recommended by the Sub-Committee to

develop Iowa's justice integration plan. There was a question and answer period following the presentation, which culminated in a vote by the CJIS Advisory Committee.

Larry Grund, Technology Services Bureau Chief, Iowa Department of Public Safety, presented a request for \$25,000 in funding from National Criminal History Improvement Program (NCHIP) grant funds. This request was to: upgrade the internal memory of three servers that provide computerized criminal history information and keep in force the software necessary to backup the DPS server farm that operates the IOWA system. There was a question and answer period following the presentation, which culminated in a vote by the Committee.

David Meyers, Iowa's CJIS Coordinator, gave an update on a grant application that was submitted to the National Governor's Association on behalf of the State of Iowa. The grant application was for \$50,000 and would be used in conjunction with the County Attorney Case Management Project to utilize XML Version 3.0 to share information between the County Attorneys, the Courts, the Department of Corrections, and the Board of Parole. The grant application was not approved by the NGA. Additionally, Mr. Meyers informed the Committee that the Governor, in his FY '06 budget request, recommended that \$142,112 be appropriated from the general fund to the Division of Criminal and Juvenile Justice Planning for the oversight and administration of the state's justice integration initiative. The Committee members agreed to notify the appropriate person within their respective agency or association to monitor this legislation.

1) By unanimous consent the CJIS Advisory Committee accepted the recommendation of the CJIS RFP Review Sub-Committee to award Maximus the contract to develop a criminal justice information systems integration plan for the State of Iowa.

2) By unanimous consent (with Larry Grund abstaining) the CJIS Advisory Committee voted not to fund the NCHIP funding request submitted by Larry Grund but rather elected to revert the \$25,000 back to the Department of Public Safety for their internal determination as to the best possible use of these resources.

The next Committee status and activity report will be provided on October 1, 2005.